

13 October 2016

Dear Parents

Class 4 trips for this year (2016/17) are listed below;

- Theatre trip to see Peter Pan
- Source of the river exe
- Exeter Museum
- Exmouth trip
- Watchet Museum, Somerset
- 2 night stay at YHA Dartmouth

The estimated amount for this year’s trips is £170. This amount will now be added to your parent pay account. **We request you pay the full amount by 1<sup>st</sup> June.** You can pay in regular amounts, weekly (over 35 wks) £4.80 or monthly (over 8 mths) £21 or in one lump sum. Please fill out the form below to indicate if you can pay the full amount by 1<sup>st</sup> June. **Please return to reception by Friday 11<sup>th</sup> November**

The school’s policy is to include all children on trips - no-one will be denied if they are not able to afford the trip cost. There will be a limited budget that can be used by parents whose children benefit from pupil premium funding (PPF). Please email Sarah O’Neill directly [sarah.oneill@steineracademyexeter.org.uk](mailto:sarah.oneill@steineracademyexeter.org.uk) by **Friday 4<sup>th</sup> November** if you would like to apply to use PPF to help cover the cost.

Last year the cost of trips was covered by contributions from parents, donations from the PTFA class fundraising, and an allocation from the school’s pupil premium grant. The shortfall of £2500 was made up from the school’s general income.

If you are having problems with setting up Parent Pay please contact [parentpay@steineracademyexeter.org.uk](mailto:parentpay@steineracademyexeter.org.uk)

Thank you for your support in this matter.

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My child name is.....Class.....

I commit to covering the full cost of my child’s trips and can pay by 1<sup>st</sup> June 2017

I commit to covering the full cost of my child’s trips but can only commit to pay in full by 31<sup>st</sup> Aug 2017

I am unable to cover the full cost of my child’s trips but I can commit to paying £.....by 1<sup>st</sup> June 2107

or

31<sup>st</sup> Aug 2017

I will be emailing Sarah O’Neill to ask for a contribution from PPF

Signed .....Date.....